



AGENDA AND MATERIAL

SPECIAL BOARD MEETING

**WEDNESDAY, JULY 7, 2010
6:00 P.M.**

**FATHER KENNETH BURNS, C.S.C. BOARD ROOM
CATHOLIC EDUCATION CENTRE, WELLAND, ONTARIO**

A. ROUTINE MATTERS

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| 1. Opening Prayers – Trustee Scalzi | - |
| 2. Roll Call | - |
| 3. Approval of the Agenda | - |
| 4. Declaration of Conflict of Interest | - |

B. COMMITTEE AND STAFF REPORTS

- | | |
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| 1. Niagara Catholic 2010-2011 Annual Budget | B1 |
| 2. Award of Construction Contract, Phase One
- Addition and Alterations to Blessed Trinity Catholic Secondary School | B2 |
| 3. Award of Construction Contract, Phase One
- Addition and Alterations to Our Lady of Victory Catholic Elementary School | B3 |
| 4. Revised Boundary Descriptions for Sacred Heart Catholic Elementary School | B4 |

C. BUSINESS IN CAMERA

D. REPORT ON THE IN CAMERA SESSION

E. ADJOURNMENT

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
SPECIAL BOARD MEETING
PUBLIC SESSION
JULY 7, 2010**

TOPIC: NIAGARA CATHOLIC 2010-2011 ANNUAL BUDGET

The Niagara Catholic 2010–2011 Annual Budget Book
is under separate cover

RECOMMENDATION

THAT the Niagara Catholic District School Board approve the Niagara Catholic 2010-2011 Annual Budget, as presented.

Prepared by: Senior Administrative Council
Presented by: Larry Reich, Superintendent of Business & Financial Services
Approved by: John Crocco, Director of Education
Date: July 7, 2010



NIAGARA CATHOLIC
DISTRICT SCHOOL BOARD

REPORT TO SPECIAL BOARD MEETING JULY 7, 2010

NIAGARA CATHOLIC BUDGET 2010-2011

BACKGROUND INFORMATION

On March 26, 2010, the Ministry of Education, announced the funding allocations for the school year 2010-2011. The announcement indicated that school boards would receive an increase of \$694 Million, which represents an increase of approximately 3.6%, over last year.

The 2010-2011 Grants for Student Needs (GSN) include the funding required to support the staffing provisions and the 3% increase in compensation for all staffing categories under the Provincial Framework Agreements (PFA), as well as some marginal funding enhancements to keep with the cost increases in Plant Operations and in Special Education.

In order to deal with the current Provincial Financial Deficit, the Ontario Government has found it necessary to impose constraint measures on all school boards in the funding envelopes for textbooks and learning materials, computers, professional development and transportation. These constraint measures will result in a funding reduction of approximately \$1 Million for Niagara Catholic, which must be offset by a proportional reduction in expenditures.

It is important to note that average daily enrolment is projected to decrease by approximately 300 students during the 2010-2011 school year. This decrease will result in a reduction of funding, which must be offset by staffing reductions through staff reallocations and through attrition.

Senior Administrative Council has now completed the review and analysis of the 2010-2011 Budget Requests submitted by staff, including the deployment of staff and the allocation of resources to the schools and departments of the Board. After many meetings and deliberations, Senior Administrative Council is now pleased to present to the Board the proposed 2010-2011 Annual Budget, which was prepared in accordance with the Public Sector Accounting Standards, as mandated by the Ministry of Education.

The 2010-2011 Annual Budget amounts to a total of \$240,806,939 and it will be balanced without a transfer from the Reserve for Working Funds. This budget will enable Niagara Catholic to continue to offer excellence in Catholic educational programs and services to all the students in its jurisdiction. This Budget also includes several new initiatives, such as the launching of the Early Learning Kindergarten Program, which will be phased in over a five year period.

Please note that the 2010-2011 Annual Budget was prepared in accordance with the Board Vision 2020 Strategic Plan and the Board approved Niagara Catholic Strategic Directions Priority Indicators 2010-2011.

We take this opportunity to express our appreciation to all Board Staff, who have been involved in the budget process, for their diligence, and focus in preparing the Annual Budget for 2010-2011.

RECOMMENDATION

THAT the Niagara Catholic District School Board approve the Niagara Catholic 2010-2011 Annual Budget, as presented.

Prepared by: Senior Administrative Council
Presented by: Larry Reich, Superintendent of Business & Financial Services
Approved by: John Crocco, Director of Education
Date: July 7, 2010

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
SPECIAL BOARD MEETING
PUBLIC SESSION
JULY 7, 2010**

**TOPIC: ADDITION AND ALTERATIONS TO BLESSED TRINITY
CATHOLIC SECONDARY SCHOOL
AWARD OF CONSTRUCTION CONTRACT, PHASE ONE**

RECOMMENDATION

THAT the Niagara Catholic District School approve the award of a construction contract to Rankin Construction Inc., for Phase One of the addition and alterations to Blessed Trinity Catholic Secondary School.

Prepared by: James Woods, Controller of Plant
Presented by: James Woods, Controller of Plant
Approved by: John Crocco, Director of Education
Date: July 7, 2010



NIAGARA CATHOLIC
DISTRICT SCHOOL BOARD

REPORT TO THE SPECIAL BOARD MEETING JULY 7, 2010

ADDITION AND ALTERATIONS TO BLESSED TRINITY CATHOLIC SECONDARY SCHOOL AWARD OF CONSTRUCTION CONTRACT, PHASE ONE

BACKGROUND INFORMATION

Tenders were opened on Tuesday July 6, 2010 for Phase One (site work) of the addition and alterations to Blessed Trinity Catholic Secondary School, as per the drawings and specifications prepared by Raimondo + Associates Architects Inc. The results of the tender were as follows:

Contractor	Bid Price	Alternate Price	Total
1. Rankin Construction Inc	\$1,237,425	\$198,500	\$1,435,925
2. Norjohn Contracting and Paving Ltd.	\$1,295,624	\$212,030	\$1,507,654
3. DeFaveri Construction	\$1,504,000	not provided	-

TOTAL PROJECT COST

The Architects have analyzed the bids and have recommended the award of a construction contract to Rankin Construction Inc. Given the indicated Phase One Contract Price of \$1,435,925, including the alternate price for underground water storage, the total Phase One project cost would be calculated as follows:

Construction Contract	\$ 1,435,925
Consultant Fees & Disbursements	\$ 49,500
Permits	\$ 43,913
Other Project Costs	\$ 0
Contingency	\$ 46,000
Portable Removal and Relocation	\$ 100,000
HST, after rebate	\$ 181,607
	\$ 1,856,945

FUNDING

Funding for Phase One of the project would be from the following source:

Energy Efficient Funding Program	\$11,000,000
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MINISTRY OF EDUCATION APPROVAL

Award of contract is subject to Ministry approval of the total project budget of \$11,329,915, as approved by the Board on January 26, 2010.

RECOMMENDATION

THAT the Niagara Catholic District School Board approve the award of a construction contract to Rankin Construction Inc., for Phase One of the addition and alterations to Blessed Trinity Catholic Secondary School.

Prepared by:	James Woods, Controller of Plant
Presented by:	James Woods, Controller of Plant
Approved by:	John Crocco, Director of Education
Date:	July 7, 2010

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
SPECIAL BOARD MEETING
PUBLIC SESSION
JULY 7, 2010**

**TOPIC: ADDITION AND ALTERATIONS TO OUR LADY OF VICTORY
CATHOLIC ELEMENTARY SCHOOL
AWARD OF CONSTRUCTION CONTRACT**

RECOMMENDATION

THAT the Niagara Catholic District School approve the award of a construction contract to T. R. Hinan Contractors, for the addition and alterations to Our Lady of Victory Catholic Elementary School.

Prepared by: James Woods, Controller of Plant
Presented by: James Woods, Controller of Plant
Approved by: John Crocco, Director of Education
Date: July 7, 2010



NIAGARA CATHOLIC
DISTRICT SCHOOL BOARD

REPORT TO THE SPECIAL BOARD MEETING JULY 7, 2010

ADDITION AND ALTERATIONS TO OUR LADY OF VICTORY CATHOLIC ELEMENTARY SCHOOL AWARD OF CONSTRUCTION CONTRACT

BACKGROUND INFORMATION

Tenders were opened on Tuesday July 6, 2010 for the addition and alterations to Our Lady of Victory Catholic Elementary School, as per the drawings and specifications prepared by Raimondo + Associates Architects Inc. The results of the tender were as follows:

Contractor	Bid Price
1. T. R. Hinan Contractors	\$ 4,321,000
2. Kenmore Management	\$ 4,395,000
3. G. S. Wark Ltd.	\$ 4,559,000
4. Charter Building Company	\$ 4,594,000
5. Brouwer Construction	Declined
6. Merit Construction	Declined
7. TRP Construction	Declined

TOTAL PROJECT COST

The Architects have analyzed the bids and have recommended the award of a construction contract to T. R. Hinan Contractors. Given the indicated Contract Price of \$4,321,000, the total project cost would be calculated as follows:

Construction Contract	\$ 4,321,000
Consultant Fees & Disbursements	\$ 554,700
Permits	\$ 29,500
Furniture & Equipment	\$ 119,500
Other Project Costs	\$ 289,876
Contingency	\$ 250,000
Portable Removal and Relocation	\$ 0
HST, after rebate	\$ 120,196
	\$ 5,684,772

PROJECT SCOPE

The tender documents requested separate prices for a number of components of the design that was presented to the Board on April 27, 2010, with the intention of including or not including some or all of these components in order to keep the project cost within the available funding.

The contract price of \$4,321,000, as provided by T. R. Hinan, does not include the following:

- Stage in Gymnasium
- Site work – entrance driveway, parking, bus loop
- Demolition of existing building

FUNDING

Funding for the project would be from the following sources:

Energy Efficient Schools Funding	4,563,142
Energy Efficient Building Components	300,000
Facilities Renewal	325,000
Good Places to Learn	500,000
	<u>500,000</u>
	\$ 5,688,142

MINISTRY OF EDUCATION APPROVAL

The Ministry has approved the project budget of \$5,700,000, as approved by the Board on April 27, 2010. Since the total project cost is less than the approved amount, we do not require additional approvals at this time. Staff is required only to inform the Ministry of the Board approval to award a contract.

RECOMMENDATION

THAT the Niagara Catholic District School Board approve the award of a construction contract to T. R. Hinan Contractors, for the addition and alterations to Our Lady of Victory Catholic Elementary School.

Prepared by: James Woods, Controller of Plant
Presented by: James Woods, Controller of Plant
Approved by: John Crocco, Director of Education
Date: July 7, 2010

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
SPECIAL BOARD MEETING
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**TOPIC: REVISED BOUNDARY DESCRIPTIONS FOR SACRED HEART
CATHOLIC ELEMENTARY SCHOOL**

RECOMMENDATION

THAT the Niagara Catholic District School Board approve the July 7, 2010 revised boundary description for Sacred Heart Catholic Elementary School as presented.

Prepared by: Lee Ann Forsyth-Sells, Superintendent of Education
Presented by: Lee Ann Forsyth-Sells, Superintendent of Education
Approved by: John Crocco, Director of Education
Date: July 7, 2010



NIAGARA CATHOLIC
DISTRICT SCHOOL BOARD

REPORT TO THE SPECIAL BOARD MEETING JULY 7, 2010

REVISED BOUNDARY DESCRIPTIONS FOR SACRED HEART CATHOLIC ELEMENTARY SCHOOL

BACKGROUND INFORMATION

At the January 26, 2010 Board Meeting the Report of the Niagara Falls Elementary and Secondary Family of Schools/St. George and St. Joseph (Snyder) Catholic Elementary Schools and St. Michael Catholic Elementary School, Niagara-on-the-Lake from the Ad Hoc Attendance Area Review presented new boundary descriptions for elementary and secondary schools in Niagara Falls as a result of a boundary review. The boundary descriptions were based on existing boundary descriptions for the elementary and secondary schools in Niagara Falls.

In consultation with the Niagara Student Transportation Services, (NSTS), in preparation for the 2010-2011 school year, all boundary descriptions for the elementary and secondary schools in Niagara Falls have been revised for clarification and accuracy. At the June 15, 2010 Board Meeting, the boundary descriptions were approved by Board Motion.

Further to this approval, the Niagara Student Transportation Services (NSTS) has since clarified the boundary for Sacred Heart Catholic Elementary School.

Sacred Heart Catholic Elementary School, Niagara Falls

East: Commencing on the Niagara River to

South: to Bossert Road (excluding – and its projection) to King Road (excluding) to Bossert Road (excluding) to Beck Road (excluding) to Shisler Road (excluding) to

West: the township lot line between lots 5 and 6 (Morris Road) to

North: the Welland River to Stanley Ave. (excluding) to Corfield St. (excluding – and its projection) to the point of commencement on the Niagara River

Revised: June 15, 2010

East: Commencing on the Niagara River to

South: to Bossert Road (excluding – and its projection) to Ort Rd. (excluding) to Bossert Rd. (excluding) to King Road (excluding) to Bossert Road (excluding) to Beck Road (excluding) to Shisler Road (excluding) to

West: the township lot line between lots 5 and 6 (Morris Road) to

North: the Welland River to Stanley Ave. (excluding) to Corfield St. (excluding – and its projection) to the point of commencement on the Niagara River.

Revised: July 7, 2010

East: no change - Commencing on the Niagara River to

South: no change - to Bossert Road (excluding – and its projection) to Ort Rd. (excluding) to Bossert Rd. (excluding) to King Road (excluding) to Bossert Road (excluding) to Beck Road (excluding) to Shisler Road (excluding) to

West: the township lot line between lots 5 and 6 (between Morris and Crowland roads) to

North: no change - the Welland River to Stanley Ave. (excluding) to Corfield St. (excluding – and its projection) to the point of commencement on the Niagara River.

RECOMMENDATION

THAT the Niagara Catholic District School Board approve the July 7, 2010 revised boundary description for Sacred Heart Catholic Elementary School as presented.

Prepared by: Lee Ann Forsyth-Sells, Superintendent of Education

Presented by: Lee Ann Forsyth-Sells, Superintendent of Education

Approved by: John Crocco, Director of Education

Date: July 7, 2010